

Rapattoni IMS Online payment Procedures.

These instructions are provided to assist you in the online payment system offered through our Rapattoni Data Management system. (IMS) You can always find a direct link to this site from our homepage, look for the Pay Bills Online Icon at the top of the Homepage. (see an example above)

Payments can be made via Credit Card and Telecheck payments can also be processed. If you need assistance, please don't hesitate to contact the Association, we would be happy to help you.

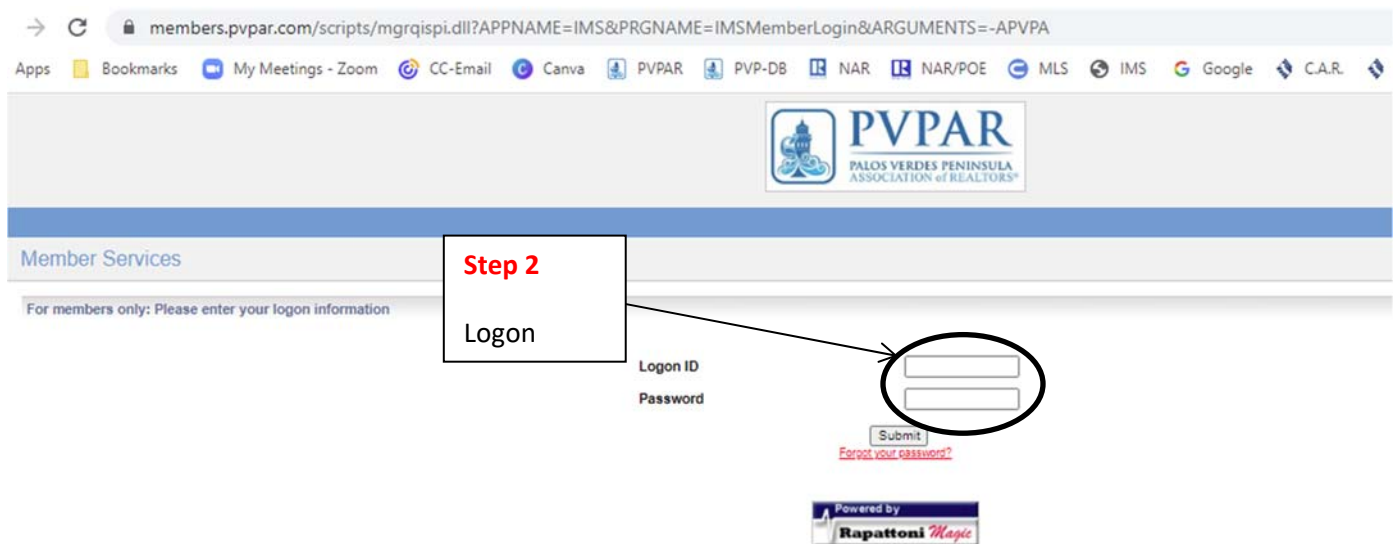
Here are the step-by-step instructions how to pay online.

Step 1:

- Click the link in the email you received notifying you of your dues invoice
 - (this link is connected directly to your account/invoice)

Step 2:

- Logon with the information below
 - Your Logon ID is: It is the same as your CRMLS ID
 - Your Password is: If you do not know your password, contact the Association.
- NOTES:
 - If this is the first time you are logging into the system, it will prompt you to change your password.
 - Step 5 – Allows you to modify the REALTOR® Action Fund (RAF) & Housing Affordability Fund (HAF) Voluntary amounts.



members.pvpar.com/scripts/mgrqispi.dll?APPNAME=IMS&PRGNAME=IMSMemberLogin&ARGUMENTS=-APVPA

Apps Bookmarks My Meetings - Zoom CC-Email Canva PVPAR PVP-DB NAR NAR/POE MLS IMS Google C.A.R.

PVPAR
PALOS VERDES PENINSULA
ASSOCIATION of REALTORS®

Member Services

For members only: Please enter your logon information

Step 2

Logon

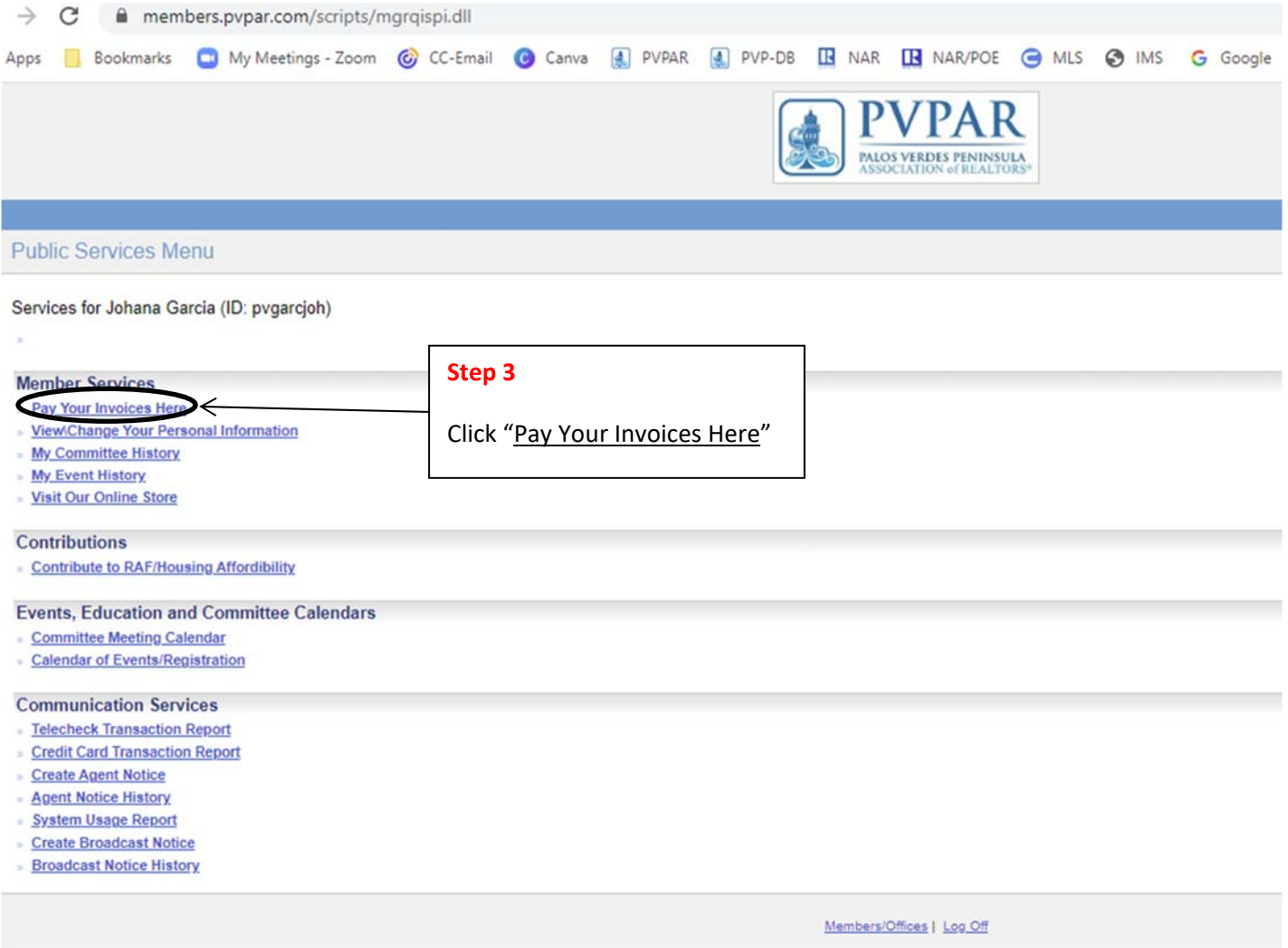
Logon ID
Password

Submit
[Forgot your password?](#)

Powered by
Rapattoni Magic

Step 3:

- Click [Pay Your Invoices Here](#)



members.pvpar.com/scripts/mgrqispi.dll

Apps Bookmarks My Meetings - Zoom CC-Email Canva PVPAR PVP-DB NAR NAR/POE MLS IMS Google

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ASSOCIATION of REALTORS®

Public Services Menu

Services for Johana Garcia (ID: pvgarcjoh)

Member Services

- [Pay Your Invoices Here](#)
- [View/Change Your Personal Information](#)
- [My Committee History](#)
- [My Event History](#)
- [Visit Our Online Store](#)

Contributions

- [Contribute to RAF/Housing Affordability](#)

Events, Education and Committee Calendars

- [Committee Meeting Calendar](#)
- [Calendar of Events/Registration](#)

Communication Services

- [Telecheck Transaction Report](#)
- [Credit Card Transaction Report](#)
- [Create Agent Notice](#)
- [Agent Notice History](#)
- [System Usage Report](#)
- [Create Broadcast Notice](#)
- [Broadcast Notice History](#)

Members/Offices | [Log Off](#)

Step 3
Click "Pay Your Invoices Here"

Step 4:

- If you only have one invoice displayed you may click on **Check All**, or click on the **Pay Now Option** next to the Invoice you wish to pay.
 - Note:
 - A PDF copy of your invoice can be viewed & printed by clicking on the **Invoice** file link.
- Click **Choose Payment Options**
 - This allows you to select the type of payment. Credit Card or TeleCheck



Account for Johana Garcia - Pay Your Invoices Here

Unpaid Invoices

Check the Pay Now box below for invoices you want to pay

View Paid and Unpaid Invoices

Regular Member Membership Dues Note: Invoices in this category may not be paid off separately.

Invoice	Date	Office / Incurring Member	Invoice Total	Amount Applied	Balance Due	Pay Now
1033199	12/07/20	PVPAR / Johana Garcia	748.00	0.00	748.00	<input type="checkbox"/>
					Total Due	748.00

Aging	Current	Over 30 Days	Over 60 Days	Over 90 Days
Amount	748.00	0.00	0.00	0.00

Choose Payment Options

Check All Uncheck All

Account Activity Report

Main Menu | Log Off | Home

Step 4

Mark **Check All** or **Pay Now** and click **Choose Payment Options**

Step 5:

- This screen provides you a breakdown of your Invoice.
 - The Balance Due is the combined Allocation amounts for NAR, CAR and Local Association dues.
 - The Voluntary amounts for the REALTOR® Action Fund (RAF) & C.A.R. Housing Affordability Fund (HAF) can be modified by clicking Modify.



Review Payment Info for Johana Garcia

You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.

Invoice	Date	Office	Balance Due	Minimum to Pay
1033199	12/07/20	PVPAR	689.00	689.00
Total Selected			689.00	689.00
CAR Housing AffordabilityFund+		(Recommended Amount 10.00)		10.00
Voluntary REALTOR ActionFund**		(Recommended Amount 49.00)		49.00
Total Additional Charges				59.00
Total To Be Paid				748.00

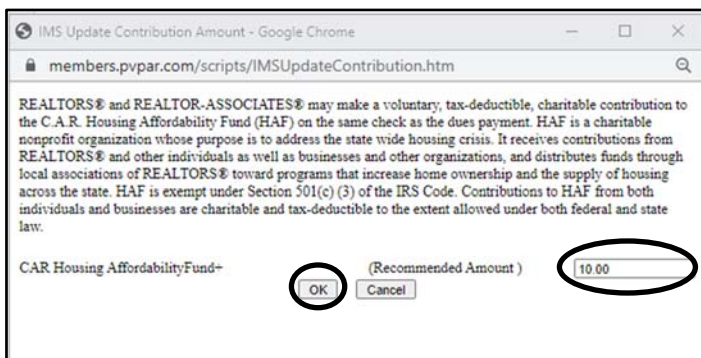
Step 5 - Click Modify or continue on with your payment in Step 7.

Political contributions are not deductible as charitable contributions for federal and state income tax purposes. Dues payments & assessments (Local Association, C.A.R. & NAR) & contributions to "REALTOR® Action Fund" are not tax deductible as charitable contributions.
ESTIMATED PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE:
NAR 30.61% \$57.00 C.A.R. 42.31% \$77.84 Local 0% \$0.00
Total Non-Deductible (Lobbying) Dues Portion: \$134.84
**The REALTOR® Action Assessment (\$49 of the \$184) will automatically be deposited into CREPAC, CREIEC, and/or IMPAC and used for other political purposes. Those wishing to have their assessment entirely applied for more general political purposes may specify in writing, and it will be redirected to a different account instead of one of the dedicated California real estate PACs (CREPAC, CREIEC or IMPAC). Designated REALTOR®s must pay the \$49 REALTOR® Action Assessment for each licensee of that DR (as shown in the nonmember count), and the payment will be treated in the same manner as the REALTOR® Action Assessment for members.
***Make a difference by helping promote REALTOR® interests through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. \$49 is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation on the Invoice.
All dues, assessments & fees are non-refundable.

Step 6:

- The screens below will pop-up allowing you to change your voluntary contribution.
- You can modify the amounts, and click "Ok" to submit your changes. An adjusted statement will be shown.

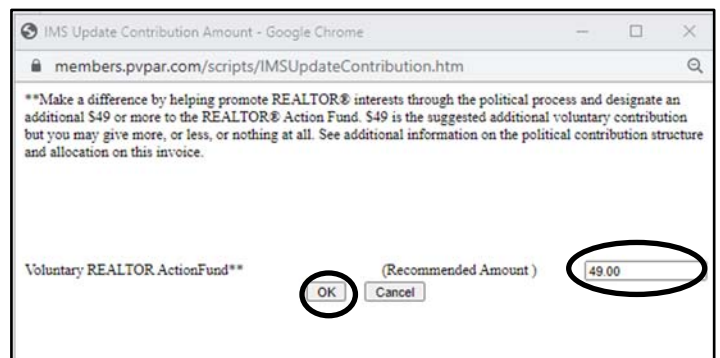
HAF



REALTORS® and REALTOR-ASSOCIATES® may make a voluntary, tax-deductible, charitable contribution to the C.A.R. Housing Affordability Fund (HAF) on the same check as the dues payment. HAF is a charitable nonprofit organization whose purpose is to address the state wide housing crisis. It receives contributions from REALTORS® and other individuals as well as businesses and other organizations, and distributes funds through local associations of REALTORS® toward programs that increase home ownership and the supply of housing across the state. HAF is exempt under Section 501(c) (3) of the IRS Code. Contributions to HAF from both individuals and businesses are charitable and tax-deductible to the extent allowed under both federal and state law.

CAR Housing AffordabilityFund+ (Recommended Amount)

RAF



***Make a difference by helping promote REALTOR® interests through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. \$49 is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation on this invoice.

Voluntary REALTOR ActionFund** (Recommended Amount)

Step 7:

- Click the payment method you would like to use.
 - Credit Card or TeleCheck



Review Payment Info for Johana Garcia

You selected the following invoices to pay. Click the appropriate payment button, or click Cancel to change your selections.

Invoice	Date	Office	Balance Due	Minimum to Pay
1033199	12/07/20	PVPAR	689.00	689.00
			Total Selected	689.00

CAR Housing Affordability Fund+ (Recommended Amount 10.00) [Modify](#) 10.00

Voluntary REALTOR Action Fund** (Recommended Amount 49.00) [Modify](#) 49.00

Total Additional Charges 59.00

Total To Be Paid 748.00

Step 7
Click the payment method you want to use to pay

Contributions are not deductible as charitable contributions for federal and state income tax purposes. Dues payments & assessments (Local Association, C.A.R. & NAR) & contributions to Action Fund** are not tax deductible as charitable contributions.
PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE:
\$27.00 C.A.R. 42 31% \$77.84 Local 0% \$0.00
Lobbying (Lobbying) Dues Portion: \$124.84
IMP Action Assessment (50% of the \$154) will automatically be deposited into CREPAC, CREIEC, and/or IMPAC and used for other political purposes. Those wishing to have their dues entirely applied for more general political purposes may specify in writing, and it will be redirected to a different account instead of one of the dedicated California real estate PACs (CREPAC, CREIEC or IMPAC). Designated REALTOR®s must pay the \$63 REALTOR® Action Assessment for each licensee of that DR (as shown in the nonmember count), and the payment will be treated in the same manner as the REALTOR® Action Assessment for members.
**Make a difference by helping promote REALTOR® interests through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. \$49 is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation on the Invoice.
All dues, assessments & fees are non-refundable.

- Accepted **Credit Cards**: American Express | Discover | Mastercard | Visa
 - Enter the appropriate data and click Submit



Credit Card Information

Please enter your credit card information below

Credit Card Type:

Credit Card Number: Card Security ID: [Card Security ID help](#)

Expiration Date: /

Keep On File:

Credit Card Billing Address

Name on Credit Card:

Attn/Care of:

Address:

City, State ZIP:


Please note: Adding or modifying credit card information on this form does not update your automatic credit card payment information.



- **TeleCheck** Information required.
 - Note: You will need to provide your Bank Information and Driver's License.
 - Click Submit to process your payment.

Bank Account Information

Please enter your Bank Account information below

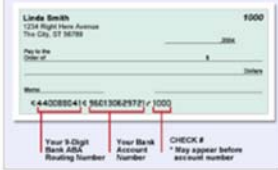


Bank Account Number

Drivers License Number State Alaska ▼

Keep On File Yes ▼

Please use your check to find your bank account number as shown below:



Your 9-Digit Bank A/C Routing Number
Your Bank Account Number
CHECK # *May appear before account number

Account Information

Name on Bank Account

Address

City, State ZIP

[Main Menu](#) | [Log Off](#) | [Home](#)

Step 8: A confirmation email will be sent upon completion.

Thank you for your continued loyalty to PVPAR. We appreciate you and value your membership.

Please contact us with any questions you may have at 310-377-4873 or pvpar@pvpar.com.